

## PDSA WORKSHEET

<b>Objective</b>	What do you hope to learn with this PDSA Cycle?			
<b>PLAN</b>	<b>Describe your change (what)</b>	<b>Responsible (who)</b>	<b>When to be done</b>	<b>Where to be done</b>
	<b>List the tasks needed to set up this test of change (how)</b>	<b>Responsible (who)</b>	<b>When to be done</b>	<b>Where to be done</b>
	<b>Predict what will happen when the test is carried out</b>		<b>Measures/Data:</b> to determine if prediction succeeds (plan for data collection)	
<b>DO</b>	<b>Describe what actually happened when you ran the test / Conduct the change/ test. Collect data, note observations, problems encountered, special circumstances:</b>			
<b>STUDY</b>	<b>Describe the measured results and how they compared to the predictions / Analyze the data, quantitative and qualitative:</b>			
<b>ACT</b>	<b>Describe what modifications to the plan will be made for the next cycle from what you learned / Analyze the data, quantitative and qualitative:</b>			
	<input type="checkbox"/> PDSA Complete/ No modifications necessary / need to standardize across the practice <input type="checkbox"/> Conduct another PDSA cycle with modifications <input type="checkbox"/> Will review status again on <input type="text" value="_[insert date]_"/> <input type="checkbox"/> Other Comments:			

# Global AIM Statement

## AIM Statement

Create an AIM statement that will help keep your focus clear and your work productive:

*We aim to improve:* \_\_\_\_\_

(Name the process)

*In:* \_\_\_\_\_

(Clinical location in which process is embedded)

*The process begins with:* \_\_\_\_\_

(Name where the process begins)

*The process ends with:* \_\_\_\_\_

(Name the ending point of the process)

*By working on the process, we expect:* (List benefits) \_\_\_\_\_

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*It is important to work on this now because:* (List imperatives) \_\_\_\_\_

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Example of completed Global Aim Statement:

We **aim to improve** our referral process with specialists in our medical neighborhood.

The **process begins** with the initial notification of the need for a patient referral.

The **process ends** with the appropriate documentation signed off in the patient's chart.

By working on this process, **we expect:**

1. improved patient care and efficiency;
2. improved information flow between patients, providers, and specialists; and
3. improved communication in the health care continuum.

It is **important to work** on this now because we have identified the need to improve:

1. prevention of near misses and errors;
2. preparation to care for patients; and
3. satisfaction of patients, families, and care professionals.

We aim to improve this process which will lead to a better informed, engaged, empowered, and healthier patient.