

PDSA WORKSHEET

Objective	What do you hope to learn with this PDSA Cycle?			
PLAN	Describe your change (what)	Responsible (who)	When to be done	Where to be done
	List the tasks needed to set up this test of change (how)	Responsible (who)	When to be done	Where to be done
	Predict what will happen when the test is carried out		Measures/Data: to determine if prediction succeeds (plan for data collection)	
DO	Describe what actually happened when you ran the test / Conduct the change/ test. Collect data, note observations, problems encountered, special circumstances:			
STUDY	Describe the measured results and how they compared to the predictions / Analyze the data, quantitative and qualitative:			
ACT	Describe what modifications to the plan will be made for the next cycle from what you learned / Analyze the data, quantitative and qualitative:			
	<input type="checkbox"/> PDSA Complete/ No modifications necessary / need to standardize across the practice <input type="checkbox"/> Conduct another PDSA cycle with modifications <input type="checkbox"/> Will review status again on <input type="text" value="_[insert date]_"/> <input type="checkbox"/> Other Comments:			

Global AIM Statement

AIM Statement

Create an AIM statement that will help keep your focus clear and your work productive:

We aim to improve: _____

(Name the process)

In: _____

(Clinical location in which process is embedded)

The process begins with: _____

(Name where the process begins)

The process ends with: _____

(Name the ending point of the process)

By working on the process, we expect: (List benefits) _____

It is important to work on this now because: (List imperatives) _____

Example of completed Global Aim Statement:

We **aim to improve** our referral process with specialists in our medical neighborhood.

The **process begins** with the initial notification of the need for a patient referral.

The **process ends** with the appropriate documentation signed off in the patient's chart.

By working on this process, **we expect:**

1. improved patient care and efficiency;
2. improved information flow between patients, providers, and specialists; and
3. improved communication in the health care continuum.

It is **important to work** on this now because we have identified the need to improve:

1. prevention of near misses and errors;
2. preparation to care for patients; and
3. satisfaction of patients, families, and care professionals.

We aim to improve this process which will lead to a better informed, engaged, empowered, and healthier patient.